



Registered Charity 1066389
Company Number 03440492

The Trustees
Nissen Huts, Maker Heights
TORPOINT, Cornwall, PL10 1LA
trustees@makerheights.org.uk

Meeting Purpose	Rame Conservation Trust Annual General Meeting 2017
Meeting Location	Millbrook Scout Hall
Meeting Date & Time	29th September 2017 at 7pm
Attendees	Trustees: Ben Barker BB , Debbie Carne DC , Chris Day CD , Richard Gavens RG , Jed Lewis JL , Darren Newton DN , Lyn Reid LR , Ursula Stevenson US , Mike Whittingham MW
Chair	Lyn Reid LR

<u>Agenda Items</u> 1. Chair's Welcome	The Chair: <ul style="list-style-type: none"> ● opened the AGM at 7pm ● welcomed Members and introduced the Trustees ● described the AGM process according to RCT Governing Documents ● displayed the AGM Agenda on screen ● noted that Notice of the AGM was sent to Members at least 14 days in advance ● noted that the Annual Report was sent to Members at least 21 days in advance ● noted there was a quorum of Members 	
2. Apologies from Trustees	Geoff Lea GL , Caroline Vulliamy CV	
3. Approval of Minutes of 2016 AGM	The Minutes of the 2016 AGM had been published on the RCT website, and were approved.	
4. Annual Report and Accounts 2016/17	The Annual Report and Accounts were emailed to Members at least 21 days in advance and published on the RCT website.	
Chair's Report	The Chair gave an update to the Report for the Members, covering the period June 2017 to date.	

Treasurer's Report	<p>CD presented an overview of the Report to the Members, covering Profit & Loss, Balance Sheet, and Cash Flow.</p> <p>CD concluded:</p> <p><i>'The accounts for the coming financial year are looking healthy and it is predicted that the Trust will have monies to spend on site improvements.'</i></p>	
Invitation for questions and comments	<p>LR invited questions on the Annual Report from Members:</p> <p>Q: <i>'Who owns the freehold of the leased land?'</i> A: <i>'The Edgcumbe Estate'</i></p> <p>Member Chris Ayres thanked the Trustees for their Annual Report.</p> <p>The Annual Report was received by the Meeting.</p>	
5. Election and remuneration of an Auditor/Independent Examiner for 2017/18	<p>CD noted that the Trust wanted to put the position of Auditor/Independent Examiner out to tender. This may well cost the Trust less and will take some time.</p> <p>Q: <i>'What is an Independent Examiner?'</i> A: CD: <i>'They look at accounts independently and sign them off. This is a requirement of our Governing Documents.'</i></p>	
6. Resignation and re-election of one third of longest standing Trustees	<p>DN stood for re-election There was a resolution that DN be elected to the Board of Trustees. All Members in favour of the resolution raised their hands. The resolution was passed unanimously.</p> <p>JL stood for re-election There was a resolution that JL be elected to the Board of Trustees. All Members in favour of the resolution raised their hands. The resolution was passed unanimously.</p> <p>GL had decided not to stand for re-election and the Chair read a letter from GL thanking the Trustees and Members.</p>	
7. Election of new Trustees since the last AGM	<p>US stood for election. The Chair a short biography from US. There was a resolution that US be elected to the Board of Trustees. All Members in favour of the resolution raised their hands. The resolution was passed unanimously.</p> <p>CV stood for election. The Chair read a short biography from CV.</p>	

	<p>There was a resolution that CV be elected to the Board of Trustees. All Members in favour of the resolution raised their hands. The resolution was passed unanimously.</p> <p>MW stood for election. The Chair read a short biography from MW.</p> <p>There was a resolution that MW be elected to the Board of Trustees. All Members in favour of the resolution raised their hands. The resolution was passed unanimously.</p> <p>CD stood for election. The Chair read a short biography from CD. There was a resolution that CD be elected to the Board of Trustees. Using a show of hands, the majority of Members voted in favour of the resolution. No Members voted against.</p>	
<p>8. Thanks from the Chair</p>	<p>The Chair thanked all of the charity's partners, advisors, supporters, sponsors and donors - both national and local. She thanked RCT's licence holders, local communities, and volunteers.</p> <p>The Chair thanked the Trustees for their work and ongoing commitment to the purpose of this charity.</p> <p>And she thanked the Members of RCT for their attendance and participation this evening.</p> <p>The Members were invited to stay on after the AGM for refreshments and informal discussions.</p>	
<p>9. Close</p>	<p>The meeting closed at 7.35pm</p>	