



Registered Charity 1066389  
Company Number 03440492

The Trustees  
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Meeting Purpose	Rame Conservation Trust Annual General Meeting 2018
Meeting Location	Millbrook Scout Hall
Meeting Date & Time	28th September 2018 at 7pm
Attendees	Trustees: Chris Day <b>CD</b> , Jed Lewis <b>JL</b> , Darren Newton <b>DN</b> , Lyn Reid <b>LR</b> , Ursula Stevenson <b>US</b> , Mike Whittingham <b>MW</b> , Rosie Crowford <b>RW</b> , Caroline Vulliamy <b>CV</b>
Chair	Lyn Reid <b>LR</b>

<u>Agenda Items</u> 1. Chair's Welcome	The Chair: <ul style="list-style-type: none"> <li>● opened the AGM at 7pm</li> <li>● welcomed Members and introduced the Trustees</li> <li>● described the AGM process according to RCT Governing Documents</li> <li>● displayed the AGM Agenda on screen</li> <li>● noted that Notice of the AGM was sent to Members at least 14 days in advance</li> <li>● noted that the Annual Report was sent to Members at least 21 days in advance</li> <li>● noted there was a quorum of Members</li> </ul>	
2. Apologies from Trustees	None	
3. Approval of Minutes of 2017 AGM	The Minutes of the 2017 AGM had been published on the RCT website, and were approved. Chris Ayres raised the point that there had been questions from Members at the last AGM which had not been minuted.	
4. Annual Report and Accounts 2017/18	The Annual Report and Accounts were emailed to Members at least 21 days in advance and published on the RCT website.	

Chair's Report	The Chair gave a summary of the Report for the Members. The key points raised were progress of the Barrack Block and Visitors Centre thanks to volunteers, historians, artists and tech team; and the changes to the campsite.	
Treasurer's Report	<p><b>CD</b> presented an overview of the Report to the Members, covering Profit &amp; Loss, Balance Sheet, and Cash Flow.</p> <p>Q: Are there any payments for salaries included in the accounts? A: No. The Trust have no employees and there are no payments to Trustees for any work on site; it is all undertaken through third party contracts.</p> <p>Q: Has the investment in new campsite facilities been paid off during the 2018 season. A: This will be answered more fully in the informal presentations following the AGM, but of the approximately £50,000 of revenue from the campsite to date, approximately £20,000 was invested in the new facilities [showers, toilets, washing-up and reception] and £30,000 was spent in management contracts for the campsite and land.</p> <p>Q: It would help if a spreadsheet was available to see the income and outgoings. A: This can be undertaken as part of review in October once the campsite has closed as currently the campsite is still open.</p>	
	The Annual Report & Accounts was received by the Meeting and will be submitted to the Charity Commission.	
6. Resignation and re-election of one third of longest standing Trustees	<p><b>LR</b> stood for re-election There was a resolution that <b>LR</b> be elected to the Board of Trustees. All Members in favour of the resolution raised their hands. The resolution was passed unanimously (15 for, 2 against).</p> <p><b>MW</b> stood for re-election There was a resolution that <b>MW</b> be elected to the Board of Trustees. All Members in favour of the resolution raised their hands. The resolution was passed unanimously (20 for, 0 against).</p>	
7. Election of new Trustees since the last AGM	<p><b>RC</b> stood for election.</p> <p>All Members in favour of the resolution raised their hands. The resolution was passed unanimously (20 for, 0 against).</p>	

<p>8. Thanks from the Chair</p>	<p>The Chair thanked all of the charity’s partners, in particular Historic England, Natural England, Cornwall Council and Cornwall AONB.</p> <p>She thanked the Mount Edgcumbe Estate. She thanked the local MP, Councillors and Parish Council.</p> <p>She thanked the many volunteers, contractors and their licence holders, Maker with Rame CIC, sponsors and donors, local communities, walkers and other users of the site.</p> <p>The Chair thanked the Trustees and Members of RCT for their attendance and participation this evening.</p> <p>Q: Does the thanks extend to the campsite team? A: The campsite team is included in the contractors, but yes thanks to the campsite team.</p> <p>The Members were invited to stay on after the AGM for refreshments and informal presentations from each Trustee covering the progress in the last year and looking ahead to development of a Vision for the site.</p>	
<p>9. Close</p>	<p>The meeting closed at 7.40pm</p>	